

Junior HR Specialist

We are seeking an Junior HR Specialist!

Location: Poland, Wrocław, ul. Robotnicza

About us

Incora™ (a merge of 2 great companies': Pattonair and Wesco) is a leading, global provider of innovative supply chain solutions. Our promise to our customers is to reduce complexity and increase reliability so they can deliver mission-critical solutions.

With a strong foundation in the aerospace and defence markets, we utilize our expertise to serve industrial manufacturing, marine, pharmaceuticals, and beyond. We manage all aspects of supply chain from procurement to warehouse management, from logistics to on-site customer services.

Our people make us unique, and we offer an Outstanding Colleague Experience.

We live by our values: Courage, Collaboration and Commitment and are proud to add real value to our customers' businesses.

About the Team

HR EMEA Shared Services Team is part of Incora's HR Organization.

We stand side by side with HR Business Partners and HR Center of Excellence to give our EMEA Employees exceptional HR services related to employee life cycle including: colleague records, onboarding activities, employment changes, benefits management and reports utilizing our HR Systems.

We also ensure the highest quality of data and build strong relationships with our stakeholders.

Every day we work on incoming enquiries efficiently and professionally, whilst focusing on improving, simplifying, and enhancing our processes and technologies to make things better and simpler.

We highly value collaboration and willingness to make things done the best way we can.

About You

If you:

- want to start your career in HR
- are HR enthusiast and see team work and communication as key to success

- look for being a part of international HR Team that values collaboration and good working atmosphere
- seek for place where you may have real impact on how we operate everyday
- feel comfortable with excels and pulling reports together
- are fluent in English

this is the place for you.

What will you also need?

Most importantly you will be passionate about our Incora Values and exceeding customer expectations:

- Courage Take ownership for issues and problems.
- Collaboration Work positively with others, a real team player
- Commitment Focuses on consistently achieving great results.

So, if you feel you have all of this, and even more, apply now.

In return we will offer you an exciting package that includes a great salary, benefits and more. But most importantly we will offer you the chance to become part of our Incora Story.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, gender, disability, religion/belief, sexual orientation, or age.