

## JOB DESCRIPTION

## Local Transport Coordinator (training – Poland)

The information on this job description has been designed to indicate the general nature and level of work performed by the employee. It is not designed to contain, or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required for the job.

### COMPANY DESCRIPTION

The Conforama Group is one of the European leaders that allows everyone to fully equip their home: from furniture to decoration, including household appliances and electrical appliances.

The ultimate discount brand, we define ourselves as democratizers of trends.

We offer different style offer, ensuring quality and modernity in all our collections, season after season.

The group claims its popular status and cultivates its proximity through its network of 235+ stores in France.

Our strong presence on the Internet, via the conforama.fr site, guarantees our customers, day and night, full access to our products, our promotional operations and our services.

We are looking for a local transport coordinator, to be based at Geodis warehouse in Wroclaw area.

Company website: <https://www.groupeconforama.fr>

### POSITION SUMMARY

The key tasks of the job are to monitor and control the supply and distribution of the "Seats" family.

The scope covers supplies from Eastern European manufacturing to Conforama subsidiaries.

He is responsible for monitoring the activity and the proper execution of logistics providers in terms of time, service and costs of this distribution on the Wroclaw site (Poland).

In order to carry out the mission, he is in contact with the Sourcing Office, the logistics providers and within the Supply Chain Department: the supply, flow, transport, logistics coordination, operations and accounting.

### PRIMARY RESPONSIBILITIES

- Transport planning
- Follow up of transports
- Continuously search for additional improvements
- Analyses of transport costs
- Creating & Monitoring KPI's

### REQUIREMENTS

Degree Requirements:	University (economics/logistics) / Higher Education
Experience:	Young Professional (high potential) / mid-level
Personality:	Flexible / Customer oriented / Hard working
Travel Requirements:	National (Poland), and International (France, Romania, etc)
Language:	Polish & French → Proficiency level / English is a plus
Software:	Very good knowledge of Microsoft Office
On Call Requirements:	Yes, required to be available for the customer

## FUNCTIONAL COMPETENCIES

COMPETENCIES	LEVEL		
	<i>Basic</i>	<i>Intermediate</i>	<i>Advanced</i>
Microsoft Office			X
French Language			X
English Language		X	

## LEADERSHIP COMPETENCIES

COMPETENCIES	LEVEL		
	<i>Basic</i>	<i>Intermediate</i>	<i>Advanced</i>
Establishes Vision and Direction	X		
Customer Driven			X
Global Focus		X	
Consensus Building		X	
Builds Organizational Support		X	
Seeks Continuous Improvement			X
Team Leadership	X		
Develops Self and Others	X		
Results Orientation		X	
Makes Tough Decisions		X	